

Figure 1: Sample Minutes

MINUTES

Niagara Youth Concert Band Board of Directors

Thursday, December 14, 2000
Niagara Falls Public Library
7:30 p.m.

ATTENDANCE

Present: Nick Bunch, Keith Durkell, Kathy Ganapathy, John Luck, Alleyene Quarter, Linda Rogers, Irene Silken.

Regrets: Will Gibson, John Van Dover

PREVIOUS MINUTES:

Corrections: The gross sales at the Book Sale were \$34,000, not \$3400.

Motion: It was moved by Alleyene Quarter and seconded by Nick Bunch that the minutes of November 28 meeting be approved as corrected. Carried.

REPORTS OF OFFICERS AND COMMITTEES

a. Treasurer's Report

Keith Durkell reported that most players fees were paid. almost all outstanding bills have been paid, including those for the annual rent and the new music. The balance is \$10,322.35.

Motion: It was moved by Alleyene Quarter and seconded by Kathy Ganapathy that the Treasurer's Report be accepted. Carried.

b. Tour Committee Report

Tour Committee chair Kathy Ganapathy reported that we are waiting to hear whether the Newfoundland Youth Concert Band will play a joint concert when we visit St. John's in late June.

Keith Durkell indicated that players wanted to know the amount of the final instalment of the tour payments. Kathy Ganapathy indicated that she would try to learn the exact amount for the next board meeting.

c. Player's Representative

No report.

CORRESPONDENCE

- Niagara Parks Commission (November 30, 2000)
Secretary Linda Rogers indicated that the NPC would not be releasing its summer Queenston Heights Bandshell schedule until January.

MATTERS ARISING FROM THE PREVIOUS MINUTES

a. Rehearsal Space Rent

John Luck reminded board members that the band was paying a lot to the board of education for the practice space.

Irene Silken suggested a committee be struck to report on other rental options.

Linda Rogers suggested that some band members would feel awkward if the practices were held in the hall of a religious group.

Others didn't feel his would concern players.

Motion: Irene Silken moved and Kathy Ganapathy seconded a motion to establish a rent review committee to investigate other possible rental spaces and to report at the next board meeting. Carried.

b. Book Sale

Book Sale Co-ordinator Nick Bunch asked board members what they thought of this year's sale. Board members said that the annual book sale in October was a big success. The advertising done by D. Pitch brought more customers into the warehouse. It was agreed to hire her again next year and to begin to tell band players' families about the sale earlier, perhaps with an initial notice in May.

c. Play-a-Thon

Orchestra Manager John Van Dover had faxed John Luck a brief report on the Play-a-Thon. The Play-A-Thon was the best ever. The renovations at the Pen Centre improved the setting. Shoppers threw more money into the music cases of the players. It was suggested that next year the Play-a-Thon be scheduled so that the musicians could play for Santa's arrival so that the band could be mentioned in the advertising.

ANY OTHER BUSINESS

a. Secretary Wishes to Resign

Secretary Linda Rogers indicated that pressing work commitments meant that she would have to resign her board position. She agreed to continue until the next meeting but hoped a replacement would volunteer before then so that s/he prepare the minutes jointly as training.

ADJOURNMENT

The meeting adjourned at 8:45 p.m. on a motion moved by Nick Bunch and seconded by Kathy Ganapathy.

NEXT BOARD MEETING:

Thursday, January 25, 2001
Niagara Falls Public Library
7:30 p.m.